

# Top 10 Training Courses Taken by FAA Personnel

Management Concepts courses taken by FAA personnel over 2020 start with these Top 10, but they don't have to end there. Our recommended follow-on courses build on the basics for comprehensive skills advancement.

## ANALYTICS

### Analytics Boot Camp | Course 4650

#### RECOMMENDED FOLLOW-ON COURSES

Data Analysis and Modeling Techniques | Course 4615

Evaluating and Presenting Analysis Results | Course 4665

Analytics Capstone | Course 4625

Data Collection Techniques | Course 4610

## ACQUISITION & CONTRACTING

### CON 360: Contracting for Decision Makers | Course 1360

#### RECOMMENDED FOLLOW-ON COURSES

Source Selection | Course 1078

Critical Thinking for Problem Solving | Course 4060

Decision Making | Course 4645

Appropriations Law Seminar | Course 5111

## GRANTS & ASSISTANCE

Introduction to Grants & Cooperative Agreements for Federal Personnel | Course 2040

Uniform Administrative Requirements for Federal Grants: 2 CFR 200 (Subparts A through D) | Course 2050

Cost Principles for Federal Grants: 2 CFR Part 200 (Subpart E) and FAR 31.2 | Course 2080

#### RECOMMENDED FOLLOW-ON COURSES

Monitoring Federal Grants and Cooperative Agreements for Federal Personnel | Course 2043

Advanced Cost Principles: Avoiding Problem Areas & Responding to Questioned Costs | Course 2084

Developing & Monitoring Indirect/F&A Cost Rate Proposals under 2 CFR 200 | Course 2085

## LEADERSHIP & MANAGEMENT

### Leadership and Management Skills for Non-Managers | Course 4000

#### RECOMMENDED FOLLOW-ON COURSES

Leadership Skills and Techniques | Course 4001

Critical Thinking for Problem Solving | Course 4060

Interpersonal Skills: Developing Effective Relationships | Course 4367

### LEADERSHIP & MANAGEMENT (CONTINUED)

Strategic Planning in Federal Agencies | Course 4750

RECOMMENDED FOLLOW-ON COURSES

Leading Organizational Change | Course 4712

### PROFESSIONAL SKILLS

Business Writing | Course 4317

RECOMMENDED FOLLOW-ON COURSES

Briefing and Presentation Skills | Course 4318

Communicating Strategically | Course 4320

### PROJECT & PROGRAM MANAGEMENT

Project Management Principles | Course 6100

RECOMMENDED FOLLOW-ON COURSES

Leadership and  
Communication Skills for Project  
Managers | Course 6101

Managing Scope, Schedule,  
and Cost | Course 6135

Project Risk  
Management | Course 6103

Requirements Management for  
Project Managers | Course 6134

Management Concepts offers over 275 courses spanning 8 topic areas:

- Analytics
- Acquisition & Contracting
- Financial Management
- Grants & Assistance
- Human Capital & Human Resources
- Leadership & Management
- Professional Skills
- Project & Program Management

 [ManagementConcepts.com/Training](https://www.ManagementConcepts.com/Training)

Contact your FAA representative to discuss our customizable, private group training, and our mix of traditional and technology-based learning options.

FAA STRATEGIC MANAGEMENT CONTACTS:

**Arya Sachdeva**

asachdeva@ManagementConcepts.com  
571.830.6412

**Amanda Maffe**

amaffe@ManagementConcepts.com  
703.270.4187